

Overview

TOTAL E & P NIGERIA LIMITED

TENDER OPPORTUNITY FOR: PROVISION OF TELECOMS OPERATIONS SUPPORT SERVICES IN TOTAL E& P NIGERIA LIMITED TOTAL E & P NIGERIA LIMITED

NipeX Tender Ref. No: 1000004479

(1) INTRODUCTION

Total Exploration & Production (TEPNG) Nigeria Limited, operator of the NNPC/TEPNG Joint Venture invites interested and reputable Contractors with suitable equipment, technical capacity and relevant experience to tender for the technical bidding phase for the Provision of Telecommunications Operations Support Services in its three (3) districts namely: Port Harcourt, Lagos and Abuja respectively:

(2) SCOPE OP WORK

CONTRACTOR shall provide services at agreed service levels and costs which shall follow the best industry practices and service delivery standards including the implementation of appropriate framework for the management and provision of quality delivery of the required service aimed at fulfilling all aspects of this scope of work at the agreed service levels.

SERVICES TO BE PROVIDED INCLUDE;

(A) Service Description

Provision of the following services:

- Telecom store managements
- Invoice processing
- Telephone taxation reporting
- GSM networks billing
- Satelite phone billing

(B) Implementation Specifications

- Stock level monitoring and Database management
- Material Master (SAP) maintenance: creation, and modification
- Warehouse requisitions, dispatch and monitoring
- Purchase requisition, material transit and delivery tracking
- First level invoice processing and vendor payment tracking
- Interface with Government Telecom regulatory agencies
- Billing reconciliation, processing and management with GSM (Mobile and Direct connect) and Satellite phone service providers
- Preparation of Telecom taxation reports
- **MANDATORY REQUIREMENTS**
- To be eligible for this tender exercise , interested contractors are required to be pre-qualified I the NJQS **11.01 (Product/ Service) category Network Installation/ Support service and 3.11.09 (Telecommunication Systems, Integration Installation/ Support Services) categories in NipeX Joint Qualification system (NJQS) database.**
- All successfully pre-qualified suppliers in these categories will receive an Invitation to Technical Tender (ITT)
- To determine if You are pre-qualified and can view the product/service category you are listed for; Open nipex-ng.com and access NJQS with your log in details, click on continue Joint Qualification Scheme tool, click check my supplier status and then click supplier product group.
- If You are not listed in a product/service category you are registered with DPR to do business, contact NipeX office at 8, bayo, Kuku Street, Ikoyi Lagos with your DPR certificate as evidence and necessary update.
- To initiate the NJQS pre-qualification process, access nipex-ng.com to download application form, make necessary payments and contact Nipex office for further action.
- To be eligible, all tenders must comply with the Nigerian content requirements in the Nipex system.
- Only Nigerian indigenous service companies having verifiable Nigeria equity shareholding of 51% and above shall submit bids for this tender.

(4) NIGERIAN CONTENT

Company is committed to the development of the Nigeria Oil and gas business in compliance with the Nigerian Content Act 2010 for Nigerian Content Development

As from the commencement of this Act, the minimum Nigeria Content in any project, service or product specification to be executed in the Nigerian Oil and gas industry shall be consistent with the level set in the Schedule of the Act and any other targets as may be directed by the Nigerian Content Development and Monitoring Board (The Board)

As from the commencement of this Act, the minimum Nigeria Content in any project, service or product specification to be executed in the Nigerian Oil and gas industry shall be consistent with the level set in the Schedule of the Act and any other targets as ay be directed by the Nigeria Content Development and Monitoring Board (The Board)

Tenderer shall comply with all the provisions of the Nigeria Content Act that relate to this contract but in particular comply with the minimum Nigeria Content % for the scopes which are covered in the Schedule of the Act and any other requirements that may arise from time to time not explicitly stated in this contract but which apply to the contract in fulfillment of the Nigerian Content Act, in the submission of their Tender.

Failure to fully comply with the Nigerian Content Act or demonstrate commitment to Nigerian Content Development Policy of the Nigerian Government shall result to disqualification from bidding this contract.

As part of their submissions, Tenderer shall:

(1) Only Nigerian Indigenous companies having 51% and above Nigerian equity shareholding shall bid for this scope of work

(2) Develop a Nigerian Content Plan (NCP), which shall explain the methodology of how it intends to comply with the requirements of the Act and how to achieve the set target (s) in the Schedule of Nigerian Oil & gas Industry Content Development Act and any target(s) in the Schedule of Nigerian Oil & Gas Industry Content Development Act and any targets set by the Board

(3) Development an employment and training plan which shall explain how first considerations shall be given to employment and training of Nigerians in work, programme on the contract, hiring and training need with a breakdown of the skills needed and anticipated skill shortage in the Nigerian labor force including the training and under study program for succession planning

(4) Submit a plan on how you intend to give first consideration to services provided from within Nigeria with a list of work packages, 3rd party services and subcontracts that should be reserved for Nigerian Indigenous contractors and those for Community Contractors including the list of services that will be provided by companies of Nigeria origin.

(5) Submit a plan on how you intend to give first consideration to raw material and manufactured & assembled goods of Nigerian origin which shall include a breakdown of all raw materials to be utilized and identifying those that are found locally, finished products and materials that will be procured from Nigerian Manufacturing & assembly plants, finished goods that order can be placed from outside Nigeria through Nigerian authorized vendors and accredited agents and those that would be directly imported.

(6) Demonstrate that entity is a Nigerian-registered company. Submitted certified true copies of CAC forms 10, 02 & 07 (or its equivalent; CAC 2,3,2,4,2,5 etc.) including company memorandum & of association and other evidence of entity's incorporation, shareholding a ownership structure in Nigeria. (7) Provide detailed description of the location of in-country committed facilities & infrastructure (assets, equipment, technical office, and administrative space, storage, workshop, assembly area, repair &

maintenance, testing, laboratory, etc) in Nigeria to support this contract, evidence that 50% of all equipment deployed to work by multinational and international companies are owned by the local subsidiaries.

(8) Provide a project-specific training, man-hour budget, skill development and technology transfer plan for Nigerian personnel or indigenous business including evidence of past performance on training and development for Nigerians nationals & indigenous. Further development of local employees as professionals. Proposed training plan for Nigerians on the project including a brief training outline for OEM products, engineering, software & hardware, project management, procurement, construction, installation, start-up & commissioning, maintenance, testing and operations.

(9) Provide evidence (personnel list and positions with organization chart to substantiate) of percentage of management that are Nigerian Nationals and the percentage of the total workforce that are Nigerians

(10) Submit Tenderer's corporate organization's overall human resources structure (mgt, supervisors, senior & junior officers, etc) identifying positions manned/occupied.

(11) tenderer shall be expected to submit verifiable evidence of the OEM's Nigerian Content Equipment Certificate (NCEC) issued by NCDMB during the technical phase of bidding.

(12) Tenderer shall achieve minimum Nigerian Content of 80% Man-hours/Tonnage/rate as specified in the category of other Construction/Management services target in the NOGICD Act

(13) Provide details on any other Nigerian Content initiative your company is involved in.

(14) All bidders during tendering shall demonstrate how the NC targets of the NOGICD Act would be achieved in accordance with the services.

NOTE: Failure to comply with the provision of the Nigerian Content Act 2010 or to demonstrate commitment to the development of the Nigerian Content Policy shall result in disqualification from this bidding process.

(5) CLOSING DATE

Only Tenderers registered with **3.11.0 (Product/Services)** category Network Installation/Support service and 3.11.09 (Telecommunication Systems, Integration Installation/Support Services) Categories as at **28 July, 2020** being the advert closing date shall be invited to submit Technical Bids

(6) ADDITIONAL INFORMATION

(a) Failure to provide any of the listed documents or information may automatically disqualify the Supplier.

(b) This notice and the ensuring qualification process neither create any commitment by TEPNG nor establishes any legal relationship with TEPNG

(c) All costs incurred in registering and prequalifying for this and other service categories in NJQS shall be borne solely by the Contractors/Suppliers

(d) This advertisement shall neither be construed as an invitation to Tender (ITT) nor a commitment on the part of TEPNG to award a contract to any supplier and/or associated companies, subcontractors or agents

(e) The ITT and any further progression of this tender shall be via NipeX. Interested bidders are therefore advised to ensure that their profiles in NipeX are active with a valid official email address accessible by their organization as this shall be the only means to transmit the ITT.

(f) Tendering process will be the NNPC contracting process requiring pre-qualified companies to submit technical tender first. Following a technical review, only technically and financially qualified contractors will be requested to submit commercial tenders.

(g) Man-hour figures for Capital Project Portfolios are estimates to provide definition to the scope and do not constitute guaranteed quantities

(h) COMPANY will only recognize and correspond with duly authorized officers of the pre-qualified bidders and NOT through individuals or agents acting on their behalf

(i) Interested contractors should not that TEPNG has very cordial relationship with the host communities of the sites where these services will be performed based on existing Memorandum of Understanding (MOU). Prospective contractors will be required to implement the obligations of the MOU as part of their contract.